**CURRICULUM COMMITTEE**

Minutes

August 8, 2017

Present: Dustin Bare, David Bradley, Lars Campbell, Megan Feagles, Jackie Flowers, Sue Goff, Terry Mackey (Chair), Mike Mattson, Cynthia Risan, Shelly Tracy, Dru Urbassik (recorder), Bill Waters, MaryJean Williams

Not Present: Elizabeth Carney, Carol Dodson, Bev Forney, Nick Hamel, Barry Kop, Carrie Kyser, Donna Larson, Lupe Martinez, Lilly Mayer, Jeff McAlpine, Tracy Nelson, Laurette Scott, April Smith, Tara Sprehe

Guests: Beth Wicklund, Sarah Steidl, Jennifer Nickell, Helen Wand, Jarett Gilbert, Lisa Reynolds

1. **Welcome & Introductions**—Terry Mackey
2. **Minutes**

 Approval of the June 2nd minutes

 Minutes approved

1. **Consent Agenda**
	* Item #1: Course Number Changes
	* Item #2: Course Credit/Hours Change
	* Item #3: Course Title Change
	* Item #4: Outlines Reviewed for Approval

 **Motion to approve, approved**

1. **Informational items**

*None*

1. **Old Business**

 ***Implementation Times***

***-Dru and Terry***

* *AS and CTE Program change section of the document was updated to include changes that are dictated by accreditation and state standards*
* *Students who complete a course that is part of a program change that will take affect during the upcoming year may utilize substitutions in order to receive requirement completion for their program*
* *Related instruction and general education approval timing*
	+ *If the course is new, the course will be a related instruction or general education for the next academic year*
	+ *If a currently approved course is edited to be certificated as related instruction or general education certification, that certification goes into effect during the current academic year*
	+ *If a currently approved course is being removed from the general education or related instruction list, the removing= next year*
* *Changed needed*
	+ *Update terminology to make the related instruction and gen education area clearer*
	+ *Add title to the top of the document*
	+ *Add a revision date section to the bottom of the document*
* *Bring back with changes on October 6th*

***RD-115 New Terminology***

* *CCC’s current placement test platform, Accuplacer, does not place students into RD-115*
* *When the reading and writing courses were consolidated into WRD courses, RD-115 was not consolidated*
* *Originally the plan was to replace RD-115*
	+ *RD-115 is still being offered and has not been replaced*
* *Currently there are 119 approved courses have “placement in RD-115” in their requisite text*
* *Turning on requisites starting restricting students who placed in WR-121 and not RD-115*
	+ *Students are unable to get into courses and they are unable to satisfy the requisite because a student can no longer place into RD-115*
* *Proposed solution*
	+ *Requisite terminology will be updated for the 119 courses by the Curriculum Department*
	+ *This will allow students into the correct courses and will not delay their registration process*
* *The Committee approved a global change*
	+ *New terminology will match the information that the committee reviewed*
		- *Document titled RD-115 New Terminology spreadsheet*
* *Next Steps*
	+ *The Curriculum Office will update the outline submission system*
	+ *The Curriculum Office will update the requisite text in Colleague*
1. **New Business**

**AAOT Amendment**

 **FN-110**

* Need to increase enrollment for FN-110
* The addition of this courses would give AAOT students the opportunity to take another course
* Similar to other nutrition courses that are already listed
* Jarett looked at peer institutions and saw HE and HPE courses listed for this requirement, but not FN courses
* Has anyone in Health and PE been contacted?
	+ Jim talked to Jarett, but there were questions about why this would be needed
* What are the differences between the current nutrition courses and FN-110?
	+ Courses taught in heath are not taught by a licensed nutritionist, but FN-110 is
	+ Outcomes are similar
		- FN-110 is more science based and includes an in-depth look at the structure and the function of the body
		- The other courses cover weight loss and diet types
* A health and PE representative, such as Tracey Nelson, should be present for this discussion
* Perhaps this course would be better for related instruction instead of an AAOT option
* Jarett will talk to Tracy and Jim
* Curriculum Office needs a way to separate out the gen ed distribution areas and the other areas of the transfer degrees
* Bring back October 6th

**New Program**Basic Health Sciences Career Pathway

* We have six health sciences programs
* Applicant levels are steady and we would like to increase the number of applicants
* Dustin and Sunny inquired about why we don’t have an intro course
	+ We do, but it’s housed in CLA
* This program introduces students to health science, including an intro course
* Students who complete this career pathway will earn a certification in blood pathogens
* Medical Terminology is needed for those students who continue on to CLA or MA
* WR, MTH and PSY courses are required for CLA, and most other health programs
* Students who complete this career pathway would have the option to continue the studies in CLA or other health sciences programs
* This career pathway introduces students to 25 health care professions
* Why was BI-120 not included
	+ The courses selected are more “bare bones”
	+ Different biology’s are needed for different health care programs
	+ This leaves it open
* This certificate supports guided pathways
* Approved

**Program Amendment**

 EMT

* Removing CS-120
* A computer science course is not needed at any of our peer institutions
	+ Our peer institutions require a social science elective
* Our EMT program is the first year of a two year EMS program
	+ This change allows students to seamlessly go into an EMS program at another school
* This change will allow our program to align with our sister schools
* Why don’t we just remove the CS-120 and replace the credit hours?
	+ We don’t have to put one in just because we took one out
	+ The more credits we require the less likely it is for students to complete
	+ This is a statewide program, so we must make sure that we are following state guidelines and requirements
	+ If the students need the course after they transfer into an EMS program, the course should be included
* More research is needed to see if it is necessary to have the social science electives
* More research is needed to see if the courses could be SOC as well as SSC
* How many of our students are moving on to PCC?
	+ Students that take EMT-101 and EMT-102 are able to get their state licensure and get hired. As a result, they are not completing
* Bring back October 6th

**Course Reactivation**

EM-134 & EM-135

* WAFE is receiving certificates from students who have completed these courses
* These course need to be reactivated so that students can get the credit for the modules they have completed
* These are a FEMA courses that we don’t teach at CCC
	+ This might be changing next year
* EM-135 SLOs
	+ Understanding needs to be removed
	+ Shelly will make these changes
* Approved with changes

**New Courses**

EM-212, EM-216, EM-217, EM-219, EM-220, EM221, EM-222, EM-223, EM-224, EM-225

* FEMA has deactivated many of their courses and has created new courses
	+ These course were created to meet the new needs of FEMA
	+ All FEMA courses are online
* Changes needed”
	+ Check for typos with all of these courses and update accordingly
	+ EM-216: Remove “at conclusion of this course” from the SLOs. This statement is redundant
	+ EM-219: Acronyms should be defined
* Approved, with typo corrections

 USP-201, 205, 210

* USO stands for Unmanned Systems Program
* The department would like to offer USP-201 this fall
* Following the regulations of FAA
	+ Part of receiving the FAA 107 certification
* These courses cover commercial drones, GIS and data collection with drones, as well as how to build your own drone
* USP-201 should be marked as instructor consent on the outline and as student petition required in Colleagye
* Eventually a career pathway certificate will be created
	+ These courses will be part of that certificate
	+ The certificate will feed into the GIS certificate
* Approved

*-Meeting Adjourned-*

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| **Next Meeting for 2016-17: October 6, 2017 Room CC127 9-10:30 am** |